

Enrolling in primary school for 2026

Starting school is an exciting time for children, parents and carers. We want to help make the enrolment process as easy as possible for you.

In Victoria, your child has the right to attend their designated neighbourhood school (your 'local school') under the *Education and Training Reform Act 2006*.

You can also apply for a place at a school that is not your local school. The school will consider your application in line with the Placement Policy. For more information on the Placement Policy, visit the [Enrolling in school](#) page.



New statewide timeline for Foundation (Prep)

The first year of primary school is called Foundation or Prep. We have released the Foundation enrolment timeline for all Victorian government primary schools to follow (see page 3). The timeline aims to help you understand when and how to enrol your child into Foundation for the 2026 school year.

When should I enrol my child in their first year of primary school?

Your child must be 5 years old by 30 April in the year that they start school.

Schooling is compulsory for children who have turned 6 years old.

To enrol your child in a Victorian government primary school for the 2026 school year, submit an enrolment application to the school by 25 July 2025.

How do I enrol my child in their first year of primary school?

Take these steps to enrol your child in their first year of primary school:

1. Find your local school on the Find my School website (see below).
2. Contact a government primary school to book a school tour or to learn more about the school and the enrolment application process.
3. Download the Foundation (Prep) enrolment information pack from [Enrolling in Foundation \(Prep\)](#). The pack will be available by Tuesday 22 April 2025 and will include an application form. The school may also provide you with a copy of the form to complete.
4. Submit an enrolment application for Foundation **by Friday 25 July 2025**.
5. You will be notified of the outcome of your application **between Monday 28 July and Friday 8 August 2025**. If you receive an offer, you should accept the offer **by Friday 22 August 2025**.
6. Take part in enrolment information and transition sessions **during Term 4 2025**.
7. Your child will start Foundation **from Wednesday 28 January 2026**.

How do I find my local school?

Find your local school on the Find my School website by following the steps below:

1. Enter findmyschool.vic.gov.au into your browser.
2. Enter your permanent residential address under 'Enter your address to get started'.
3. Select 2026 under 'Enrolment year'. **Note:** 2026 school zones will be available late Term 1, 2025.
4. Select Primary under 'School type'.

The map will then show your address, your local school, and on the left the contact details for the school. If you scroll down, it will also show you the five closest schools to your address.

You can also search by school name under 'Search for school'.

Can my child apply to a government primary school that is not our local school?

Yes, you can apply to schools other than your local school. The school will consider your application in line with the Placement Policy and available space. You can find information on how applications are prioritised on the [Enrolling in school](#) page.

What happens if I receive a letter saying my enrolment application was unsuccessful?

You should apply to enrol your child in another school. Your child is guaranteed a place at their local school. Your child's local school is determined on the basis of their permanent residential address. Visit [Find my School](#) to locate your child's local school. The [Enrolling in school](#) page can also help you to confirm your child's address for enrolment.

You can also appeal the decision. The [Enrolling in Foundation \(Prep\)](#) page has information on the process to appeal an enrolment application outcome.

What happens if I miss the enrolment timeframes?

You can apply to enrol your child into Foundation for the 2026 school year at any time from Term 2, 2025.

While you are asked to submit an enrolment application by Friday 25 July 2025, applications after this date will still be accepted from those families who miss enrolment timelines, move permanent residence or newly arrive to Victoria.

Enrolment applications submitted after 25 July 2025 will be processed by the school as they are received, in accordance with the department's Placement Policy.

Where can I find further information on enrolling in primary school?

You can ask your local primary school for further information on the Foundation enrolment process.

At the start of Term 2, 2025 you can also find an information pack on the Foundation enrolment process on the [Enrolling in Foundation \(Prep\)](#) page.

If you require help translating the information pack, please talk to your local primary school for assistance.

Who do I contact for help?

The Transition Coordinator, Enrolment Officer or Principal of the primary school you want to apply to can help you with any questions you may have about the enrolment process.

Useful links

Please find some useful links below that may be helpful for you as your child starts primary school:

Find my School – findmyschool.vic.gov.au

Information on school zones – vic.gov.au/school-zones

Enrolling in Foundation (Prep) – vic.gov.au/enrolling-foundation-prep

Enrolling in school – vic.gov.au/how-choose-school-and-enrol

Disability and inclusive education – vic.gov.au/disability-and-inclusive-education

Regional office contacts – vic.gov.au/office-locations-department-education

Timeline for 2025-26

2025 Dates	Activity
Term 2: Tuesday 22 April 2025 – Friday 4 July 2025	
Terms 1 and 2, 2025	Primary schools conduct tours, information sessions and other activities for families seeking Foundation (Prep) enrolment for their child for 2026.
By the start of Term 2, 2025	School zones for the 2026 school year go live on findmyschool.vic.gov.au Parents and carers should go to findmyschool.vic.gov.au to locate their designated neighbourhood school (local school) for 2026. The Enrolment Information Pack for Parents and Carers is available to download from Enrolling in Foundation (Prep) .
From Week 1, Term 2 2025	Primary schools may distribute the Enrolment Information Packs to prospective families and their local community.
From Week 1, Term 2, 2025	Enrolment applications open – parents and carers submit their completed enrolment application to a government primary school from this date.
Term 3: Monday 21 July 2025 – Friday 19 September 2025	
By Friday 25 July 2025	Enrolment applications due – parents and carers submit their completed enrolment application to a government primary school by this date.
Between Monday 28 July and Friday 8 August 2025	Primary schools notify parents and carers in writing of Foundation (Prep) enrolment outcomes, as per the department's Placement Policy. This may include a letter of offer, a letter confirming enrolment, or an unsuccessful application letter. Parents and carers sent an unsuccessful application letter may start submitting a written appeal to the primary school.
By Friday 22 August 2025	Parents and carers sent a letter of offer indicate acceptance of their child's place by this date.
By Friday 22 August 2025	Closing date for parents and carers to submit a written appeal to a primary school.
By Friday 5 September 2025	Primary schools notify all parents and carers, in writing, of the outcome of their appeal by this date.
By Friday 19 September 2025	Closing date for parents and carers to submit a written appeal with the relevant Regional Director, where they have been unsuccessful with their appeal to the primary school.
Term 4: Monday 6 October 2025 – Friday 19 December 2025	
During Term 4, 2025	Primary schools host transition sessions.
By Friday 31 October 2025	Regions notify all parents and carers in writing of the outcome of Regional Director appeals by this date. This only applies to appeals received by the closing date of Friday 19 September 2025.

Starting primary school?

Starting school is an exciting time for children, parents and carers.

The first year of primary school is called Foundation or Prep.

To enrol in a Victorian government primary school, follow these steps the year before your child starts school.

Before filling out an application

Read about when and how to enrol on our website



Make sure your child is the right age to start school



Find your local school and other nearby government schools at findmyschool.vic.gov.au



Contact primary schools to book a tour, visit or for further information



Applying for Foundation enrolment

Get an application form from the primary school



Gather the required documents



Submit everything to the primary school by the due date (last Friday in July)



Wait for the school to contact you (first 2 weeks of August)



You can find out more, and access translated resources, at:

Enrolling in Foundation (Prep) | Victorian Government



Department of Education

GUTHRIE STREET PRIMARY SCHOOL



OUR SCHOOL ZONE

Our school zone is available on findmyschool.vic.gov.au which hosts the most up-to-date information on school zones in Victoria.

Students residing within our school zone are guaranteed a place at our school, which is determined on the basis of your permanent residential address.

WHAT YOU NEED TO DO

1. Contact our school on 5821 1944 to book a school tour.
2. Before Friday 25th July 2025 submit an enrolment application for Foundation.
3. Between Monday 28th July and Friday 8th August 2025 you will be notified of the outcome of your application.
4. Accept the offer by Friday 22nd August 2025.

HOW TO ENROL AT GUTHRIE STREET PRIMARY SCHOOL

MEET OUR PRINCIPALS & LOUIE



Principal
Brendan Bicknell



Assistant Principal
Angela Grumley



Assistant Principal
Michael Donovan



Wellbeing Dog
Louie

SCHOOL TOURS FOR 2026 FOUNDATION STUDENTS

Our school enrolment information can be found on our website
www.guthriestps.vic.edu.au/enrol
including The Principal's Virtual Tour of the school

Parents of prospective students are invited to contact the school to book a place on one of the following tours:

TERM ONE

- Tuesday 18th March 2025, 10am
- Wednesday 26th March 2025, 11:30am
- Thursday 3rd April 2025, 10am

TERM TWO

- Tuesday 29th April 2025, 11:30am
- Wednesday 7th May 2025, 10am
- Thursday 15th May 2025, 11:30am
- Tuesday 27th May 2025, 10am
- Thursday 5th June 2025, 10am
- Wednesday 18th June 2025, 11:30am
- Tuesday 24th June 2025, 11:30am

WHERE

Bookings are essential—
groups of 10 (maximum)
Ph 5821 1944

GSPS School Office
33-69 Guthrie St Shepparton

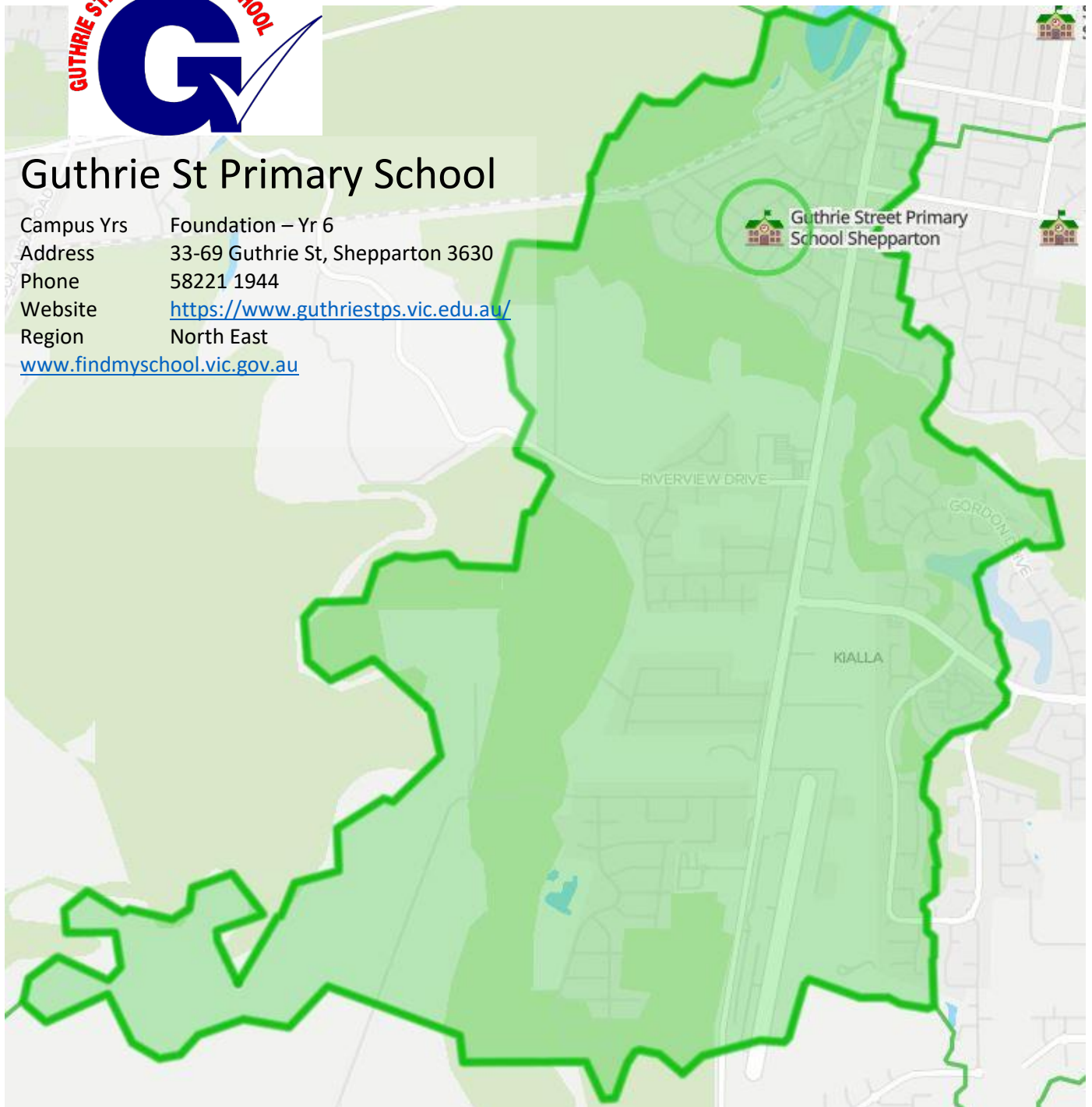


GUTHRIE ST PRIMARY SCHOOL DESIGNATED ZONE



Guthrie St Primary School

Campus Yrs Foundation – Yr 6
Address 33-69 Guthrie St, Shepparton 3630
Phone 58221 1944
Website <https://www.guthriestps.vic.edu.au/>
Region North East
www.findmyschool.vic.gov.au



Proof of Residence must be provided.

The following documents will be acceptable depending on:

- Own home - Utility account, ie phone, electricity, gas
- Recent purchase of new home – Letter/Contract from Real Estate Agent
- Renting – 12 month lease agreement

If the zone line intersects the block of land containing your residence, then you have a right to attend either school.



Guthrie Street Primary School Enrolment Policy

BACKGROUND

Guthrie Street Primary School has long been the school of choice for Shepparton families. A steady increase in enrolment numbers between 2000 and 2010 led to the Department of Education and Training placing an enrolment ceiling of 500 students on our school. This decision was made following a site analysis that compared the building to free space ratio for the school and, also took into account that the school was bordered by four roads and was unable to increase its land size. In 2011 School Council supported the introduction of an enrolment ceiling as it ensured that:

- students had an appropriate sized play-space to engage in and enjoy
- teachers had the opportunity to form relationships with students both in their classroom and across the school.
- Principal Class and Student Learning Coordinators had a personalised understanding of the learning needs of each individual student.
- students knew not only the faces but the names of all those who walk through the Guthrie Street school gates.

GUIDELINES FOR IMPLEMENTATION

The Principal of Guthrie Street Primary School has been directed to manage all future enrolments using the following priority order:

- All students who reside within our designated neighbourhood will be provided with a place at our school upon proof of residence* (map attached) or please go to: <https://www.findmyschool.vic.gov.au/>
- Any child living outside the designated neighbourhood whose residential address is closer in distance (by road) to Guthrie Street Primary School than any other Government Primary School will be provided with a place at the school. Hence, these boundaries are always subject to review because of changing demographics. Any prospective enrolments who reside outside the DNB can be accepted from the start of Term 3, ie. mid July.
- All prospective students with a sibling attending Guthrie Street currently, and of the same residential address, will be provided with a place at the school.
- If additional places are available, they will be offered in order of closeness from the student's home to Guthrie Street.
- It is acknowledged that in exceptional circumstances students may be enrolled on compassionate grounds and/or an alternative school may be appropriate, if Guthrie Street Primary School is not your designated neighbourhood school please contact The Principal.
- Returning ex-Guthrie Street students must reside in the zone.

*Note: For an enrolment to be processed families must present proof of home ownership, a 12 month lease agreement or other relevant documents that offer proof of residence.

GENERAL INFORMATION

- Kinder to Foundation enrolments will open in May each year.
- Enrolment for families moving into our designated neighbourhood from outside Shepparton can occur during the school year.
- Enrolment for families who are currently enrolled at another local Shepparton school can occur at the start of term 1 or term 3 only (as per Shepparton Schools Agreement).
- The parent/guardian and the child will be interviewed by a Principal Class member prior to enrolment to ascertain an appropriate year level and learning program.
- The enrolment procedures of the school will take account of all requirements of laws relating to discrimination, equal opportunity, privacy and immunisation.
- It will be an inclusive school and it will provide programs for all enrollees. A Disability and Impairment Program will cater for students who have special learning needs.
- International students will be enrolled in a manner consistent with the guidelines for enrolment of international students of the Department of Education and Training.
- As a school within the Victorian public school sector, our school will comply with all government and department enrolment requirements.

THIS POLICY WAS RATIFIED by SCHOOL COUNCIL April 2022



SHEPPARTON DEAF FACILITY

Deaf Education Program

Supporting Deaf and Hard of Hearing Students

About Our Facility

The Shepparton Deaf Facility based at Guthrie Street Primary School, was established in 1995 to provide for Deaf and hard of hearing children who require 'Intensive Language Support'.

The Facility supports the development of both sign and oral communication modes. Auslan interpreting and speech and listening are integral parts of our bilingual philosophy. Each student has an Individual Learning Plan [ILP] with specific goals based around AusVELS and Deaf Facility Curriculum goals.

How Do we Support Deaf Students?

Students who are Deaf work alongside hearing children of the same age. Students are supported to maintain Deaf and hearing friends. They participate in the same range of activities, subjects and curriculum areas as all other children. Children are also withdrawn to Facility rooms for intensive language, speech, Deaf Studies and English Through Auslan activities. Students also are withdrawn into the Deaf Facility to provide classroom curriculum support and extension.

Our Facility programming and support is based on a Bi-Lingual/Bi-Cultural educational philosophy. This philosophy advocates two languages [Auslan and English] and two cultures [Deaf and Hearing]. To support this approach Languages—Auslan / Deaf Studies is part of the curriculum for all students at Guthrie St Primary School. Developing two languages allows students to choose the language that best meets their needs in various contexts, allowing them full inclusion at all times.

School based support is provided by

- **Teachers of the Deaf** working in partnership with classroom teachers
- **Interpreters** whose responsibility it is to facilitate language between Deaf students and teachers, and Deaf students and hearing students by translating all classroom language into Auslan and English.
- **Deaf Role Models** who support the Languages— Auslan program and work with Deaf children modeling Deaf culture and language, supporting educational progress.

Contact Information

Shepparton Deaf Facility
33-69 Guthrie St
P O Box 1310
SHEPPARTON Vic 3630

Phone: 03 5821 1944
TTY: 03 5821 1345

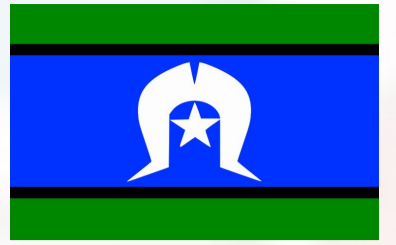
www.guthriestps.vic.edu.au
guthrie.street.ps.shepparton@education.vic.gov.au





Koorie Engagement Support Officer

Information for Families



The KESO program will provide support in improving your child's educational outcomes. We can support you by:

- Providing schools/EYS with information about resources and training available to support cultural inclusion and development of Aboriginal and Torres Strait Islander perspectives in the curriculum.
- Collaboration with schools to develop and implement action plans to increase whole of school approaches to strengthening cultural inclusion.
- Supporting relationships being made between schools/EYS with Traditional Owner Groups, Services, Community members etc.
- Supporting schools/EYS, families and students at meetings to discuss issues such as attendance and engagement, behaviour, or to review any relevant plans or current progress etc.
- Sharing information with students, families or schools about services (not always specifically related to education e.g. health services) or opportunities (e.g. camps, holiday programs, scholarships etc).
- Promoting and supporting transition and pathways e.g. EYS to primary school, primary school to secondary school or opportunities to higher education, training or employment.

Marrung - Aboriginal Education Plan 2016-2026

A strategy to ensure that all Koorie Victorians achieve their learning aspirations and realise the full benefits of the Education State reforms across early childhood, schools and further education.



If you would like to speak with a member of the Koorie Engagement Team please contact:

Misti Gow
Acting/Koorie Education Coordinator
Koorie Engagement Unit
Misti.gow@education.vic.gov.au
0477 326 757

KESO ROLE

Attendance

Our focus is to facilitate links with students, parents and school staff to build positive working relationships for a collaborative partnership. We also facilitate links to programs and services in the community as needed.

Engagement

As our title suggests engagement is the key for the KESO role. We work to facilitate links between schools, Early years centres, families and community. We provide advice on strategies to improve engagement and to facilitate links to community resources.

Early Years

Increase and enhance the participation of Koorie children in 3 and 4 year old Kindergarten. Promote the values of kindergarten programs within Koorie Families and communities. Promote Cultural awareness and provide access to resources for all kindergarten programs.

Cultural Inclusion

Includes giving advice to teachers in Early Years centres, primary and secondary schools about strategies to suit the needs of their community. We facilitate links to families to encourage their input and participation including sharing their culture. It is important to have an appreciation of Cultural differences and similarities. We will assist teachers and schools in building their relationships and developing inclusive curriculum for all children to learn about Aboriginal and Torres Strait Islander culture.

Individual Education Plan (IEP)

Ensuring all students have a Individual Education Plan that is developed between parents, teachers and students. This will support improving educational outcomes for our young people as they take their journey along their learning pathway.

Pathways & Transition

We can assist with developing a Koorie Careers Action Plan which is developed in partnership with students, parent or caregiver and a KESO. The plan should link with the students IEP.

Disability Inclusion

To provide information and support families and schools to access supports for students with a disability to ensure they can participate and achieve their full potential at school and in life.



GUTHRIE STREET PRIMARY SCHOOL





Parent Technology Platforms

COMPASS and Seesaw apps

How to keep in touch with your child's school news.

The School Newsletter 'Gazette' is available fortnightly on a Tuesday

You will be notified through email and a COMPASS push notification

You can access the Gazette on-line through

- * COMPASS PARENT PORTAL
- * GSPS Website—www.guthriestps.vic.edu.au

Download the COMPASS app from the App Store or Google Play Store for Android devices



Troubleshooting— if you cannot log-on for the first time on iphone, try your computer, laptop or ipad first.

Your username and password is issued upon your child's enrolment.

If you need a new password please contact the school office in person or phone 58211944.

Using our COMPASS Parent Portal you will be able to:

- Access your child's Student Semester Reports
- Book Foundation Students Assessment appointments
- Book your Parent/Teacher Interviews
- View up-to-date attendance information
- Approve or enter upcoming or past absences for your son/daughter
- Update your registered email and mobile number (used for SMS alerts) details
- Download, print and approve upcoming excursions
- Access information regarding upcoming events and news
- Pay School Fees



Seesaw

Download the Seesaw app from the App Store or Google Play Store for Android devices

Seesaw is a great communication tool between teachers, parents and students.

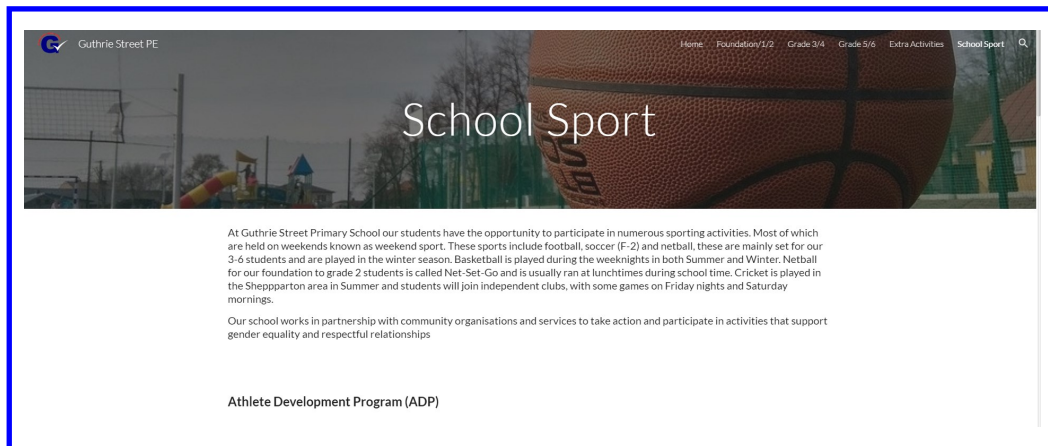
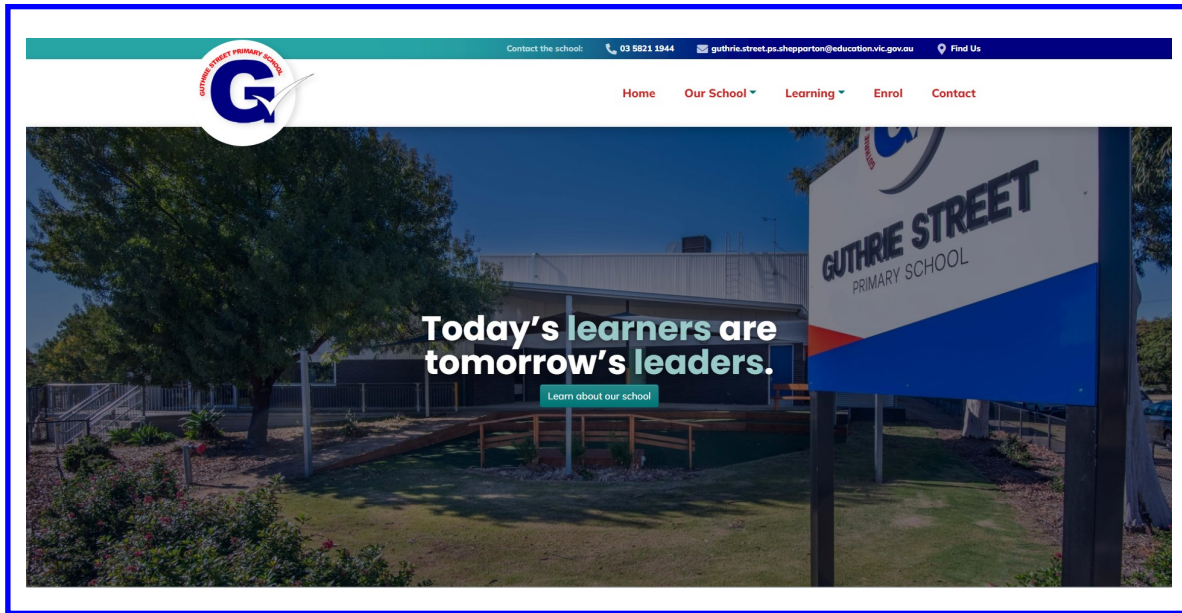
A password is issued on your child's enrolment.

If you need a new password please contact the school office in person or phone 58211944.



Parent Technology Platforms

School & PE Websites —
Qkr!—Facebook—Twitter—Instagram—YouTube



Download the Qkr app to order your child's lunch, buy a school beanie etc.





Guthrie Street Primary School

Bring Your Own Device (BYOD)



Guthrie Street Primary School will continue to run a BYOD program this year from Yrs 3-6. We prefer Apple iPads for our BYOD program. We have partnered with JB HIFI who have offered iPads at a discounted price for us. A link to the Guthrie St JB HIFI page will be provided upon enrolment.

The purpose of the BYOD program is for devices to provide instant access to a vast number of resources. As well as upskilling students to be prepared for secondary school and further studies. The program also assists flexible learning by allowing students to access information at any time, on any subject and in any classroom.

Current learning programs are not changed with the use of BYOD devices in the classroom. The electronic devices will be used as a tool to assist student learning.

Families may be asked to put some apps on their child's device to assist learning. All students have access to Google Workspace including Google Docs, Slides, Drive & Gmail (3-6) and Microsoft Suite including Word and PowerPoint. Students also have Internet Access to Guthrie Street's filtered service provided by the Victorian Department of Education.

All students/parents have signed an ICT Acceptable Use Agreement. Early in Term One, classroom teachers will let students know when they can start bringing in devices to use in the classroom.

iPads are owned by families and students are free to have their own apps / photos / music on their device. iPads will be used for learning purposes only at Guthrie Street and no free time will be allowed on student iPads whilst the devices are at school.

Guthrie Street Primary School has many policies, rules and guidelines to support the BYOD program. If you require any more information please contact -

Michael Donovan—Michael.Donovan@education.vic.gov.au
Ian Wright—Ian.Wright@education.vic.gov.au
or phone 5821 1944



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